



**East Whiteland Township
Office of the Fire Marshal**
209 Conestoga Road
Frazer, PA 19355
610.648.0600
FAX: 610.648.0388



Pre Fire Inspection Checklist

Use this courtesy checklist before your scheduled fire inspection. Listed below is the routine items that are assessed during the inspection of your occupancy.*

EXITS

- Marked exit doors must not be blocked or locked during business hours
- Doors must be operative or swing away/towards the outside of the building
- Exit doors shall be operable from the inside without the use of a key or any special knowledge
- Enclosed exit stairwells are free of storage
- EXIT sign and emergency lights are functioning and in working condition

ELECTRICAL

- No permanent use of extension cords
- Lighting devices properly installed and no defective or improper wiring
- GFCI outlets within 6ft of water sources
- Junction, breaker boxes, light switches and electrical outlets have safety covers installed
- Maintain 36" clearance around electrical panel
- Electrical breakers are clearly labeled

COMMERCIAL COOKING SUPPRESSION (IF APPLICABLE)

- Install/inspect automatic fire extinguishing system every six months
- Kitchen hood suppression system remote pull station is accessible
- Hood, vent duct and filters cleaned every six months
- Class K fire extinguisher inspected and within 30 ft. travel distance from cooking appliances

STORAGE AND HOUSEKEEPING

- Storage must have a clearance of 18" sprinkler/24" non-sprinkler from the ceiling.
- Flammables/combustibles properly stores
- No accumulation of empty boxes, trash, paper, etc
- Building is correctly and properly numbered street address

****These items do not cover ALL possible requirements for specific occupancies. These are GUIDELINE ONLY. All local, state and federal codes, ordinances and rules must be followed.***



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- Electrical/mechanical room free of storage
- 36" clearance around heating appliances
- Updated keys are provided to install in the Knox Box (if applicable)

FIRE PROTECTION SYSTEMS (IF APPLICABLE)

- Fire alarm system/sprinkler system inspected annually and provide paperwork
- Fire alarm devices (pull stations, strobes, control panel) are accessible
- Storage not permitted in sprinkler room
- Fire Department Connections are accessible at all times
- Fire Department Connections are properly labeled

FIRE EXTINGUISHERS

- Fire extinguishers are annually inspected by a licensed company
- Must maintain clear access to extinguisher and in plain sight
- Fire extinguishers are properly mounted and no more than a 75ft travel distance radius from each fire extinguisher

FIRE PROTECTION ASSEMBLIES

- Fire doors are operable by self-closing and latching
- Fire doors are not wedged open
- Roll down fire doors are annually serviced and inspected annually (if applicable)
- Fire rated walls, floors, ceilings and doors have no breaches

HAZADOUS MATERIALS (IF APPLICABLE)

- No open containers of flammable or combustible liquids
- MSDS are on site and readily available
- Compressed gas cylinders upright and secured

Notes: -

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