



# EAST WHITELAND TOWNSHIP

THE HEART OF GREAT VALLEY

**Board of Supervisors**  
**January 6, 2020**  
**Re-Organization Meeting**  
**5:00 PM**

**1. Call to Order by Chairman pro tem (SD):**

Pledge of Allegiance

**2. Organizational Meeting:**

- **Swearing In** – Richard Orlow was sworn into his next term as Township Supervisor (2020 through 2025) prior meeting.

**3. Board Appointments – Motion to appoint** – Susan Drummond Acting as Chair Pro Tem

1. Chair of the Board
2. Vice Chair of the Board
3. Delegates (s) to State Convention of PA Association of Township Supervisors
4. Representative (s) to the East Whiteland Township Volunteer Fire Association

**4. Administration Appointments:**

Be it hereby resolved that the Board appoints the following individuals and/or firms to serve in the positions specified: Resolution 1-2020

- 1) John Nagel, Township Manager; Treasurer
- 2) Donna Wikert, Assistant to the Township Manager; Board Secretary; Right to Know Officer
- 3) Steven Brown, Assistant Township Manager; Director of Codes & Life Safety, Deputy Zoning Officer
- 4) William Steele, Assistant Township Manager; Director of Public Works
- 5) Cathy Kleponis, Finance Director; Assistant Township Treasurer
- 6) Chris Yeager; Chief of Police
- 7) John Kopacz; Police Lieutenant
- 8) Matt Fink, Chief Fire Officer; Deputy Director of Codes & Life Safety for Fire & Emergency Medical Division
- 9) Stephen Miller, Deputy Director of Codes & Life Safety; Fire Marshal
- 10) Mike Rissell, Emergency Management Coordinator

- 11) Zachary Barner, Director of Planning & Development
- 12) Ted Locker, Zoning Officer; Codes Enforcement Officer; Flood Plan Administrator
- 13) Hamburg, Rubin Mullin Maxwell & Lupin, Township Solicitor
- 14) ARRO Consulting, Civil Engineer
- 15) Pennoni, Sanitary Engineer
- 16) McMahon Associates, Transportation Engineer
- 17) Land Concepts, Landscape Architect
- 18) Campbell Durrant Beatty Palombo & Miller, Labor Attorney
- 19) Maillie, Certified Public Accounting & Auditing Firm
- 20) All Covered, Information Technology Consultants
- 21) Keystone Municipal Services, Building Plan Review & Inspection Consultants
- 22) Unruh Turner Burke & Frees, Zoning Hearing Board Solicitor

**5. Appointments to Boards and Commissions:**

Be it hereby resolved that the Board appoints the following individuals to serve on the following Boards and Commissions for the terms specified: Resolution 2-2020. Any remaining vacant positions will be filled as soon as possible.

Planning Commission 3 year term – Jeff Broadbelt and John Laumer

Zoning Hearing Board 3 year term – David Hesson

Historical Commission – 5 year term – Jeff Dore and Peter Spengeman (3 Vacancies)

Open Space – 1 year term – Tim Phelps, Chuck Barbera, Kelly Weinberg, Shaun Bollig, and Joan Smallwood

Park & Recreation Board – 5 year term (1 Vacancy)

Environmental Advisory Council – 3 year term - Jon Buzan, Veronica Holmes, Brough Richey and Laura Paoella

Vacancy Board – 1 year term – Jerry Pyne

Pension Board – 5 year term (1 Vacancy)

**6. Appointment of Emergency Services Providers: Resolution 3-2020**

**7. Appointment of Local Service Tax Collector Keystone Collections Group – Resolution 4-2020**

**8. Appointment of Earned Income Tax Collector Keystone Collections Group – Resolution 5-2020**

**9. Establish the months during which the Township will accept roads for Dedication – Resolution 6-2020**

**10. Consider adoption of 2020 Fee Schedule – Resolution 7-2020**

**11. Appointment of Alternate Delegate to Chester County Tax Collection Committee – Cathy Kleponis - Resolution 8-2020**

**12. Naming Banks as Depositories for Township Funds: Resolution 9-2020**

1. Key Bank

2. Meridian Bank
3. WSFS
4. Stifel
5. Pennsylvania Local Government Investment Treasurer ( PLGIT)

**13. Appointment of Authorized Drivers of Township Vehicles for 2020** – Resolution 10-2020

**14. Re-Adopt the Multi-Jurisdictional Hazard Mitigation Plan of Chester County** – Resolution 11-2020

**15. Emergency Operations Plan** – Resolution 12-2020

**16. Establish Amount of Surety Bond** for Treasurer at \$3,000,000 and Assistant Treasurer at \$2,500,000

**17. Establish 2020 Meeting Dates & Holiday Schedule (unless otherwise advertised)**

1. Board of Supervisors will meet at 7pm on the second Wednesday of the month
2. Environmental Advisory Council will meet at 7pm on the first Thursday of the month
3. Historical Commission will meet at 7pm on the third Wednesday of the month  
Starting February 19, 2020. In January the meeting will be Thursday the 9<sup>th</sup>.
4. Park & Recreation Board will meet at 7pm on the fourth Tuesday of the month
5. Planning Commission will meet at 7pm on the fourth Wednesday of the month. A public work session will be conducted at 6:30pm prior the regular meeting.
6. Zoning Hearing Board will meet at 7:15 pm on the fourth Monday of the month
7. Open Space Committee will meet at 7:00 pm on the first Tuesday of the month
8. Pension & Other Post Retirement Employee Benefits Board of Trustees will meet at 4:30pm on February 19, May 20, August 19, and November 18.

**18. Public Comment:** For items not specifically listed on the Agenda

**19. Other Business**

**20. Meeting Adjournment**