

BOARD OF SUPERVISORS  
EAST WHITELAND TOWNSHIP  
2017 ORGANIZATIONAL MEETING

January 3, 2017 at 6pm

**AGENDA**

1. **Call to Order by Chairman *pro tem***  
Pledge of Allegiance
2. **Public Comment – General**
3. **Organizational Meeting**
  - **Board Appointments –Motion to appoint** – William Holmes Acting as Chair Pro Tem
    1. Chairman of the Board
    2. Vice Chairman of the Board
    3. Delegate(s) to State Convention
    4. Representative(s) to the East Whiteland Township Volunteer Fire Company
    5. Representative to the OPEB Trustees – Chairman, Board of Supervisors, Township Manager, Finance Director
  - **Administrative Appointments**

Be it hereby resolved that the Board appoints the following individuals and/or firms to serve in the positions specified: (Resolution 1–2017)

    1. John Nagel, Township Manager/Treasurer/Open Records Officer
    2. William Steele, Public Works Director/Assistant Township Manager
    3. Cathy Palmer, Finance Director/Assistant Township Treasurer
    4. Scott Greenly, Planning & Development/Deputy Zoning Officer
    5. Joe Leis, Zoning Officer
    6. Eric Reed, Deputy Zoning Officer
    7. Maureen Turley, Township Secretary/Assistant Open Records Officer
    8. Hamburg, Rubin Mullin Maxwell & Lupin, Township Solicitor
    9. Deputy Police Chief Chris Yeager, Open Records Officer for the Police Department
    10. ARRO Consulting, Township (Civil & Sewer) Engineer
    11. McMahan Associates, Township (Transportation) Engineer
    12. Land Concepts, Township Landscape Architect
    13. Campbell, Durrant Beatty Palombo & Miller, Township Labor Attorney
  - **Appointments to Boards and Commissions**

Be it hereby resolved that the Board appoints the following individuals to serve on the following Boards and Commissions for the terms specified: (Resolution 2–2017)

    - a. Chairman, Environmental Advisory Council

- b. Historical Commission
- c. Park and Recreation Board
- d. Planning Commission
- e. Open Space & Trail Committee
- f. Pension Board – Police, Fire & Non-Uniformed
- g. Zoning Hearing Board
- h. Library Board
- i. Uniform Construction Code Appeals Board

- **Appointment of Emergency Services Providers** (Resolution 3 –2017)
- **Appointment of Local Services Tax Collector** (Resolution 4–2017)
- **Appointment of Earned Income Tax Collector** (Resolution 5–2017)
- **Appointment of Vacancy Board Member** (Resolution 6–2017)
- **Establish the months during which the Township will accept roads for dedication** (Resolution 7–2017)
- **Consider adoption of 2017 Fee Schedule** (Resolution 8-2017)
- **Naming Banks as Depositories for Township Funds:**
  1. Key Bank
  2. Meridian Bank
  3. WSFS
  4. STIFEL
- **Establish Amount of Surety Bond** for Treasurer \$3,000,000 and Assistant Treasurer at \$2,500,000.
- **Appointment of Authorized Drivers of Township Vehicles for 2017**

#### **Establishment of 2017 Meeting Dates**

1. The Board of Supervisors will meet at 7:00 p.m. on the second Wednesday of the month unless otherwise advertised. A public work session will be conducted at 6:30 p.m. prior to the regular meeting.
2. The Environmental Advisory Council will meet at 7:00 p.m. on the first Thursday of the month unless otherwise advertised.
3. The Historical Commission will meet at 7:30 p.m. on the first Wednesday of the month unless otherwise advertised.
4. The Park and Recreation Board will meet at 7:00 p.m. on the fourth Tuesday of every other month beginning with the January meeting.

5. The Planning Commission will meet at 7:30 p.m. on the fourth Wednesday of the month unless otherwise advertised. A public work session will be conducted between 7:00 and 7:30 p.m. prior to the regular meeting.
6. The Zoning Hearing Board will meet at 7:15 p.m. on the fourth Monday of the month unless otherwise advertised.

**4. Announcement**

- The Board of Supervisors will hold a Business meeting on Wednesday, January 11, 2017 at 7:00 p.m. A Public Work Session will be held at 6:00 p.m. that evening.

**5. Adjournment.**