

BOARD OF SUPERVISORS  
EAST WHITELAND TOWNSHIP  
2016 ORGANIZATIONAL  
January 4, 2016

Township officials present were, William Holmes, Chairman of the Board pro tem, Richard Orlow, Member, Susan Drummond, Member, John Nagel, Township Manager, William Lincke, Township Solicitor, and Maureen Turley, Township Secretary. The meeting was called to order by William Holmes, Chairman pro tem at 7:03 p.m.

Everyone recited the Pledge of Allegiance.

Swearing in of new Supervisors and Elected Auditors

Judge Nagle sworn into office new supervisors – Richard Orlow and Susan Drummond and Elected Auditor – Chuck Clayman.

Public Comment –Mr. Holmes called for public comment. There was none.

ORGANIZATIONAL MEETING

Board Appointments

Mr. Orlow made a motion to nominate William Holmes as Chairman of the Board. Ms. Drummond seconded. The vote was unanimous. Mr. Holmes then took direction of the meeting.

Ms. Drummond made a motion to appoint Richard Orlow as Vice Chairman of the Board. Mr. Holmes seconded the motion. The vote was unanimous.

Mr. Holmes made a motion to appoint Mr. Orlow as Delegate to the State Convention. Ms. Drummond seconded. The vote was unanimous.

Mr. Orlow made a motion to appoint Robert Logan a representative to the East Whiteland Volunteer Fire Company. Ms. Drummond seconded and the vote was unanimous.

Mr. Orlow made a motion to appoint Supervisor, Bill Holmes, Township Manager, John Nagel and Assistant Township Treasurer, Cathy Palmer as OPEB Trustees. Ms. Drummond seconded and the vote was unanimous.

Administrative Appointments

Ms. Drummond made a motion to adopt Resolution No. 1-2016 appointing the following individuals to serve in the positions specified:

- |   |                   |
|---|-------------------|
| • Township Manager/Treasurer/ Open Records      | John Nagel        |
| • Asst. Township Manager                        | William Steele    |
| • Township Assistant Treasurer                  | Catherine Palmer  |
| • Planning & Development/Zoning Officer         | Scott Greenly     |
| • Township Secretary and Asst. Open Records Ofc | Maureen G. Turley |

- Township Solicitor
- Township Labor Attorney
- Township Engineer
- Township Traffic Engineer
- Township Planning Consultant
- Deputy Zoning Officers
- Chief of Police
- Police Dept. Open Records Officer

Beatty Lincke  
 Ballard Spahr  
 Arro Consulting, Inc.  
 McMahon Associates  
 Thomas Comitta Assoc.  
 Eric Reed & Steve Miller  
 Eugene Dooley  
 Lt. C. Yeager

Mr. Orlow seconded the motion and the vote was unanimous.

### APPOINTMENT TO BOARDS AND COMMISSIONS

Mr. Orlow made a motion to adopt Resolution No. 2-2016 appointing the named individuals to serve on the following Boards and Commissions for the terms specified.

#### **Environmental Advisory Council**

Virginia Pohlman, Chairman was appointed to a term of 3 years ending January 7, 2019.

**Historical Commission** – Ian Scott and Theresa Schatz were appointed to a 5 year terms ending January 4, 2021.

**Zoning Hearing Board** – Joseph Samuel was appointed for a 3 year term ending January 7, 2019. Anthony Plitnik and Karen Milner are to serve as an alternate members for a term of 3 years ending January 7, 2019.

**Planning Commission** – Michael Chain was appointed to fill a 2 year term ending on January 8, 2018 also John Laumer and Jeff Broadbelt were reappointed for a 4 year term ending January 6, 2020.

**Park & Recreation Board** – Barbara Ann Thav and Adam Beck were reappointed for a 5 year term ending January 4, 2021. Timothy Phelps was appointed for a 5 year term ending January 4, 2021.

**Police Pension Board** – Dante Bradley was reappointed for a 3 year term ending January 7, 2019.

**Library Board** – Ellen Cannarsa was appointed to a 3 year term ending January 7, 2019.

Ms. Drummond seconded and the vote was unanimous.

## Resolutions

Resolution No. 3 -2016 Emergency Services – Mr. Orlow made a motion to adopt Resolution No. 3-2016 and the Appendix to Resolution No. 3-2015 appointing East Whiteland Fire Company, Malvern Fire Company to provide fire protection, ambulance and rescue service; East Whiteland Police Department is to provide police service; and Medic 4 which is operated by the Malvern Fire Company is to provide primary advance life support coverage. Ms. Drummond seconded and the vote was unanimous.

Resolution No. 4-2016 Local Services (LST) Tax Collector –Mr. Orlow made a motion to adopt Resolution No. 4-2016 appointing Keystone Collections Group of Pennsylvania to collect the East Whiteland Local Services Tax. Ms. Drummond seconded and the vote was unanimous.

Resolution No. 5-2016 Appointment of Earned Income Tax Collector – Mr. Orlow made a motion to adopt Resolution No. 5-2016 appointing Keystone Collections Group of Pennsylvania to collect the Earned Income Tax. Ms. Drummond seconded and the vote was unanimous

Resolution No. 6-2016 Appointment to Vacancy Board – Mr. Orlow made a motion to reappoint Victoria Damiani to the Vacancy Board for a one year term ending January 3, 2017. Ms. Drummond seconded and the vote was unanimous.

Resolution No. 7-2016 Dedication of Roads – Mr. Orlow made a motion to adopt Resolution No. 7-2016 specifying that the Township will accept roads for dedication only between April 1, 2016 and July 1, 2016. Ms. Drummond seconded and the vote was unanimous.

Resolution No. 8-2016 – Fee Schedule – Ms. Drummond made a motion to adopt Resolution No. 8-2016 whereby the Township establishes a consolidated fee schedule for services provided. Mr. Orlow seconded and the vote was unanimous.

## Banking

Banks as Depositories for Township Funds – Mr. Orlow made a motion to authorize Penn Liberty Bank, First Niagara Bank, Meridian Bank, and Stifel Investment Services as depositories for Township Funds. Ms. Drummond seconded and the vote was unanimous.

Establish Amount of Surety Bond – Mr. Orlow made a motion to establish the amount of the Surety Bond for the Treasurer in the amount of \$3,000,000 and Assistant Treasurer at \$2,500,000. Ms. Drummond seconded and the vote was unanimous.

### Establishment of 2016 Meeting Dates

Mr. Holmes made a motion that the 2016 meeting dates are as follows:

1. The Board of Supervisors will meet at 7:00 p.m. on the second Wednesday of the month unless otherwise advertised. A public work session will be conducted between 6:00 p.m. and 7:00 p.m. prior to the regular meeting.
2. The Environmental Advisory Council will meet at 7:00 p.m. on the first Thursday of the month unless otherwise advertised.
3. The Historical Commission will meet at 7:30 p.m. on the second Tuesday of the month unless otherwise advertised.
4. The Park and Recreation Board will meet at 7:00 p.m. on the third Wednesday of every other month beginning in January.
5. The Planning Commission will meet at 7:30 p.m. on the fourth Wednesday of the month unless otherwise advertised. A public work session will be conducted between 7:00 and 7:30 p.m. prior to the regular meeting.
6. The Zoning Hearing Board will meet at 7:15 p.m. on the fourth Monday of the month unless otherwise advertised.
7. The Municipal Authority will meet at 7:00 pm on the third Thursday of the following months: January, April, July and October

Ms. Drummond seconded and the vote was unanimous.

### Announcement

Mr. Holmes stated that the Board of Supervisors will hold their regular Business meeting on Wednesday, January 13, 2016 at 7 pm. A Public Work Session will be held at 6 pm that evening.

### Adjournment

Hearing no new business the meeting adjourned at 7:31 p.m.

Respectfully submitted,

Maureen G. Turley  
Township Secretary