

EAST WHITELAND TOWNSHIP
REGULAR MEETING
February 9, 2011

Chair, William Holmes called the meeting to order at 7:10 p.m. Virginia McMichael, Vice Chair, William Lincke, Township Solicitor, Terry Woodman, Township Manager, Eugene Dooley, Police Chief, William Steele, Public Works Director, and Mary Lou Knight, Assistant Township Secretary, were present. John Mott, Member, was unable to attend the meeting. There were five (5) people in the audience at the onset of the meeting.

Everyone recited the pledge of allegiance.

Ms. McMichael made a motion to approve the Minutes of the Regular Meeting of January 12, 2011, Mr. Holmes seconded and the vote was unanimous.

ANNOUNCEMENTS

Mr. Holmes made the following announcements:

- The Township Building will be closed Monday, February 21, 2011 in recognition of Presidents' Day.
- Mr. Holmes referenced letters received from residents Don Miller, Wayne Williams and Jim McVeigh expressing kudos to the Public Works Department for their fine work during the recent snow storm. Particular thanks from Mr. McVeigh went to Darin Fitzgerald for the extra effort he put forward on a particular problem on Village Way. The Chairman acknowledged Officer Logic for her work in defusing a situation involving a dog bite, and Officer Logan who successfully settled a neighborly dispute. On behalf of the Board, Mr. Holmes expressed his thanks to all for jobs well done.

PUBLIC COMMENT

There was no public comment.

REPORTS AND COMMUNICATIONS FROM BOARDS, COMMISSIONS AND
TOWNSHIP OFFICIALS

East Whiteland Volunteer Fire Association

Chief Hurley gave his report. He expressed his thanks to the Public Works Department for their efforts in clearing the snow at the fire station during the recent snow storm.

Environmental Advisory Committee

Jon Buzan, Chair of the EAC, talked about the possibility of holding an event for the public where renewable energy models would be a topic for discussion. Considerable discussion ensued regarding the best way to structure the event, what would be the best venue, and what business persons could be invited to participate. The EAC might seek input from public officials as they are familiar with this type of event.

The Board received a resume from someone who would like to join the EAC. Mr. Buzan will reach out to this candidate. He asked that anyone interested in the workings of the EAC is welcome to attend its meetings.

Township Engineer Reports

MS4 Report Update

Darrell Becker, Township Engineer, summarized the Engineer's MS4 (Municipal Separate Storm Sewer System) report for the 8th year. The program is mandated by the USEPA. It requires each local unit of government to involve the public in addressing storm water impact.

Annual MS-4 (Municipal Separate Storm Sewer System) Engineer's Report for 8th Year East Whiteland Township

The Township received a NPDES (National Pollutant Discharge Elimination System) Permit in year 2003. Part of the regulations requires the Township Engineer provide an overview of the MS4 (Municipal Separate Storm Sewer System) activities that have occurred during the year. Following is the Engineer's Report for the 8th year, ending March 9, 2011.

The PA DEP outlined six (6) protocols to be followed to achieve compliance within five years, starting in year 2003:

The **DEP Protocols** are:

- MS1 – Public education and outreach on stormwater impacts
- MS2 – Public involvement/participation
- MS3 – Illicit discharge detection and elimination (IDD&E)
- MS4 – Construction site stormwater runoff control
- MS5 – Post-construction stormwater management in new development and re-development.
- MS6 – Pollution prevention/good housekeeping for municipal operations.

DEP has now granted four (4) one-year extensions of the NPDES Permit which will expire on March 9, 2012. These extensions allow the Township to complete any unfinished required activities from Year 1 through Year 5 and continue Year 5 activities through Year 9.

We have received comments from DEP for Year 4 and Year 5 which suggest that we improve the response to their protocol. Review comments from DEP for Year 6 and Year 7 reports are expected in March 2011.

- **Education and Public Participation (MCM1 and MCM2)** – Ms. Woodman continues to improve these programs. She is working with the Chester-Crum Creek (CRC) Watershed association which assists the Township with the Public Education and Public Participation requirements. Some suggested comments offered by DEP will be incorporated in this report.
- **Illicit Discharge Detention and Elimination (IDD&E) (MCM3)** - is being implemented by the Township Engineer. DEP suggested that we modify the latest MS4 maps to increase the font size and improve legibility. However, we will consider improving the maps at a later date when funds are available. As suggested by DEP, we are reviewing questionable outfall locations as shown on the GIS map. We will add, remove or re-designate outfalls as needed. Specific attention will be made to stormwater outfall management basins (inlet and outlet) to ensure proper designation. Additional outfall inspections may be required after review of the reports from the previous inspections.

We continue to implement our Stormwater Management Ordinance No. 180-2006 which prohibits the discharge of non-stormwater into the township storm sewer system.

The Township has IDD&E education information available in their lobby for residents and contractors.

- **Construction Site Stormwater Runoff Control (MS4)**. Plans are reviewed by the Township Engineer's office for its compliance with the Ordinance.

We also coordinate the Erosion and Sedimentation Design Plans with the Chester County Conservation District.

- **Post-construction Stormwater Management in New Development and Re-development (MS5)** is implemented during and after construction. As-built Plans are required for all completed projects which are reviewed by the Township Engineer for compliance with the Ordinance.

We are in the process of creating an inventory data list for all projects which are completed to follow-up the Operations and Maintenance (O&M) responsibilities.

- **Pollution Prevention/Good Housekeeping for Municipal Operations (MS6)** is updated as necessary and follow-up is continued by our Public Works Superintendent.

East Whiteland Township will continue to work toward addressing the Protocols during the upcoming Year 9 of the program and will report on the progress made in February 2012.

The MS4 report requires the Engineer to map and inspect storm sewer outfalls by March of 2011. There are approximately 236 of these in the Township. A possible impediment to this inspection might be adverse weather conditions.

Engineering Activities

Mr. Becker attended a presentation by the Chester County Water Resources Authority regarding measurement of total maximum daily load levels (TMDL) of sediment, nitrogen and phosphorus in the storm water. DEP is running the program.

The previous Sanitary Sewer Flow Reports and Chapter 94 reports have been reviewed; the LV57-LV58 analysis has been revised. The Engineer attended a meeting with Tredyffrin Township regarding Valley Creek Trunk Sewer Act 537 Plan.

Plans were reviewed and reports submitted by Motley Associates, Inc. regarding Great Valley Little League's Stormwater Management Plan to construct an underground detention basin.

Sketch plan readied by Edward B. Walsh & Associates Inc. for Swedesford Partners, LP (3 building warehouse plan along Swedesford Road, East of Malvern Hunt Subdivision) was reviewed and a comment letter dated January 20, 2011 was prepared. This will be an agenda item for the Planning Commission's next meeting.

The Township Engineer attended a pre-construction meeting for the Willinghouse Preserve Subdivision, an 11 lot residential subdivision along Conestoga Road, West of Hillbrook Circle. Construction will begin within several weeks, and a spreadsheet reporting progress will be developed at that time.

Ms. Woodman indicated that the Transportation Management Association of Chester County (TMACC) is willing to have a meeting for discussion of the slip ramp and the next phase of construction on Route 202, both of which are scheduled to start this spring. The Township Manager asked if the Board would consider setting aside a Town Hall meeting for this purpose. The Board agreed and suggested the April 6th Town Hall meeting.

ACCEPTANCE OF THE TREASURER'S REPORT

Ms. Woodman summarized the Treasurer's Report. Ms. McMichael made a motion to accept the Treasurer's Report dated January 31, 2011. Mr. Holmes seconded and the vote was unanimous.

The Treasurer's Report balance totals as of January 1, 2011 are as follows:

General Fund	\$ 3,282,591.36
Street Light Fund	8,108.19
Sewer Fund	4,033,565.53
Sewer Fund Reserve	5,473,876.09
Sewer Construction Fund	76.99
Park Development Fund	337,423.35
Capital Improvement Fund	2,354,091.31
Dare Fund	6,698.25
State Fund	2.59

APPROVAL OF THE PAYMENT OF BILLS AND PAYROLL

Mr. Holmes asked for clarification of a payment to Valley Forge Sewer Authority. Mr. Lokken and Ms. Woodman responded. Ms. McMichael made a motion for approval of General Fund Voucher No. 2011-2G, Sewer Fund Voucher No. 2011-2S, and Payroll Fund Voucher Nos. 2011-02, 2011-03 to include the second check run. Mr. Holmes seconded and the vote was unanimous.

OLD BUSINESS

There was no old business for discussion.

NEW BUSINESS

- a. Advertise Public Hearing – Ms. Woodman indicated that the Zoning Hearing Board is looking to reduce costs involved with the notification of residents who might be affected by a decision made by the ZHB. They are asking for modification of the requirements for written notification. Ms. McMichael made a motion to authorize the advertisement of a public hearing to be held on March 9, 2011 to consider an amendment to the Hearing Notice Requirement in the Township's Zoning Ordinance. Mr. Holmes seconded and the vote was unanimous.
- b. Extension of Time - Liberty Property Limited Partnership – Ms. McMichael made a motion to grant an extension of time to Liberty Property Limited Partnership (Quarry Ridge) through July 2, 2013 for recording the amended preliminary/final land development plan for Parcel "A" and the posting of financial security for the office building and structured parking proposed for the northwest corner of Old Morehall and West Liberty Blvd. (Plan approved September 19, 2003). Mr. Holmes seconded and the vote was unanimous.
- c. Table Public Hearing - Mr. Holmes announced that the public hearing scheduled for this evening has been tabled to the March meeting of the Board.

- d. Authorize Exoneration of Township Liens – Ms. Woodman indicated that the County Tax Claim Bureau has asked for exoneration of Township liens on certain properties within East Whiteland. Ten mobile homes, which are no longer located in the Township, constitute the list. The liens against these properties total \$145.00. Ms. McMichael made a motion to authorize the County Tax Claim Bureau to exonerate Township liens on certain properties within East Whiteland in accordance with their list dated February 7, 2011. Mr. Holmes seconded and the vote was unanimous.
- e. Letter to DEP - A draft letter to the DEP has been prepared by the EAC outlining some of the steps they want taken in the clean-up of Bishop Tube. Ms. McMichael made a motion to authorize the sending of a letter to Justin Armstrong of the Environmental Clean-up Program of the DEP signed by the Supervisors subject to final review by the Township Manager and the Environmental Advisory Council. Ms. Holmes seconded and the vote was unanimous.
- f. Agreement with ASFME Employees – Ms. Woodman pointed out that the contract is for four (4) years. Mr. Holmes indicated that Mr. Mott has reviewed the contract and does not have objections to its terms. Ms. McMichael made a motion to approve the ASFME contract to run four (4) years beginning January 1, 2011. Mr. Holmes seconded and the vote was unanimous.

PUBLIC HEARING

The Public Hearing has been postponed to the March meeting of the Board.

There being no further business, Ms. McMichael made a motion to adjourn the meeting. Mr. Holmes seconded. The vote was unanimous and the meeting adjourned at 8:00 p.m.

Respectfully submitted,

Mary Lou Knight
Assistant Township Secretary