

EAST WHITELAND TOWNSHIP  
2011 ORGANIZATIONAL MEETING  
January 3, 2011

Notice of the meeting was advertised in the *Daily Local News* on December 23, 2010. Township officials present were William Holmes, Chairman of the Board *pro tem*, Virginia McMichael, Vice Chairman of the Board *pro tem*, John Mott, Board Member, Terry Woodman, Township Manager, Eugene Dooley, Police Chief, and Mary Lou Knight, Assistant Township Secretary. There were approximately four (4) people in the audience at the onset of the meeting.

The meeting was called to order by William Holmes, Chairman *pro tem* at 7:05 p.m.

Everyone recited the Pledge of Allegiance.

**Public Comment** – Mr. Holmes called for public comment. There was none.

**Board Appointments**

Ms. McMichael made a motion to nominate William Holmes Chairman of the Board. Mr. Mott seconded and the vote was unanimous. Mr. Holmes then took direction of the meeting.

Mr. Mott made a motion to appoint Virginia McMichael as Vice Chairman of the Board. Mr. Holmes seconded the motion. The vote was unanimous.

Ms. McMichael made a motion to appoint William Holmes as Delegate to the State Convention. Mr. Mott seconded and the vote was unanimous.

Mr. Mott made a motion to appointment William Holmes as representative to the East Whiteland Township Volunteer Fire Company. Ms. McMichael seconded. The vote was unanimous.

**Administrative Appointments**

Be it hereby resolved that the Board appoints the following individuals to serve in the positions specified: (Resolution 1-2011)

Ms. McMichael made a motion to appoint Terry Woodman as Township Manager, Township Treasurer and Township Zoning Officer. Mr. Mott seconded. The vote was unanimous.

Mr. Mott made a motion to appoint George Lokken as Township Assistant Treasurer. Ms. McMichael seconded. The vote was unanimous.

Ms. McMichael made a motion to appoint Maureen Perri as Township Secretary, Mr. Mott seconded and the vote was unanimous.

Mr. Mott made a motion to appoint Mary Lou Knight as Assistant Township Secretary. Ms. McMichael seconded. The vote was unanimous.

Ms. McMichael made a motion to appoint the law firm of Beatty Lincke as Township Solicitor. Mr. Mott seconded. The vote was unanimous.

Mr. Mott summarized the procedure that took place in choosing the Township Engineer. Mr. Holmes noted that all the firms involved in the selection process for Township Engineer presented themselves well. Mr. Mott made a motion to appoint Arro Engineering and Environmental Consultants as Township Engineer. Ms. McMichael seconded. The vote was unanimous. On behalf of the Board, Mr. Holmes expressed thanks and appreciation to Surender Kohli for his many years of service to the Township.

Ms. McMichael made a motion to appoint the firm of McMahan and Associates as Township Traffic Engineer. Mr. Mott seconded and the vote was unanimous.

Mr. Mott made a motion to appoint the firm of Advanced Geoservices/Surender Kohli as Township Engineer for Special Projects. Ms. McMichael seconded. The vote was unanimous.

#### **Appointments to Boards and Commissions**

Be it hereby resolved that the Board appoints the following individuals to serve on the following Boards and Commissions for the terms specified: (Resolution 2-2011)

Mr. Mott made a motion to reappoint Alice Presley to the Environmental Advisory Council for a one year term ending January 2, 2012. There was no second to the motion. Mr. Holmes and Ms. McMichael were of the opinion that due to the length of Ms. Presley's service on the Council, perhaps the Council would be better served by appointing someone with a fresh perspective. Mr. Mott pointed out that no applications have been received for a position on the EAC. Ms. Presley summarized her past service, pointed out particular ways in which she would be an asset to the Council and asked to be reappointed. Discussion ensued. Mr. Holmes indicated that if the Board does not fill the vacancy the matter of Ms. Presley's reappointment would be reviewed in three months. Ms. McMichael made a motion to reappoint Jon Buzan to the Environmental Advisory Council for a three year term ending January 6, 2014, Mr. Mott seconded and the vote was unanimous. Ms. McMichael made a motion that was seconded by John Mott to reappoint Veronica Holmes to the Environmental Advisory Council for a three year term ending January 6, 2014. The vote was in the majority. Mr. Holmes abstained from voting.

Mr. Mott made a motion to appoint Nancy Dore to the Historical Commission for a three year term ending January 6, 2014. Ms. McMichael seconded and the vote was unanimous. Ms. McMichael made a motion to reappoint Roger Nehring to the Historical Commission for a 5 year term ending January 4, 2016, Mr. Mott seconded and the vote was unanimous. Mr. Holmes indicated that the Historical Commission term held by Sr. Maris Sparks will be revisited at the February meeting of the Board.

Mr. Mott made a motion to reappoint Robert Ricciardi to the Park and Recreation Board for a 5 year term ending January 4, 2016. Ms. McMichael seconded and the vote

was unanimous. Mr. Holmes indicated that two vacancies existed on the Park and Recreation Board, and he encouraged residents to apply for these positions.

Ms. McMichael made a motion to reappoint Debbie Abel to the Planning Commission for a four year term ending January 5, 2015, Mr. Mott seconded and the vote was unanimous. Mr. Mott made a motion to reappoint Todd Asousa to the Planning Commission for a four year term ending January 5, 2015. Ms. McMichael seconded and the vote was unanimous.

Mr. Mott made a motion to reappoint Stephen Schmid to the Police Pension Board for a three year term ending January 6, 2014. Ms. McMichael seconded. The vote was unanimous.

Ms. McMichael made a motion to reappoint Joy Atwell to the Library Board for a three year term ending January 6, 2014, Mr. Mott seconded and the vote was unanimous.

Mr. Holmes indicated that the Zoning Hearing Board has requested that the number of members on the Board be reduced from five to three. Ms. Woodman will determine what is specified in the Ordinance. Ms. McMichael made a motion to table appointments to the Zoning Hearing Board to the February meeting of the Board. Mr. Mott seconded and the vote was unanimous.

In response to a question from Alice Presley, Ms. Woodman responded that the EAC is the only Board or Commission where the Supervisors appoint the Chair. She indicated that Chris Roe does not want the position but he has a recommendation for someone to take on this duty. Ms. McMichael made a motion to table a decision on appointing the Chair of the EAC to the regular January meeting of the Board. Mr. Mott seconded and the vote was unanimous.

## **Resolutions**

Resolution No. 3 -2011 Emergency Services – Mr. Mott made a motion to adopt Resolution No. 3-2011 and the Appendage to Resolution No. 3-2011 appointing East Whiteland Fire Company, Malvern Fire Company and Paoli Fire Company to provide fire protection, ambulance service and rescue service; East Whiteland Police Department to provide police service; and Medic 4 which is operated by the Malvern Fire Company to provide primary advance life support coverage. Ms. McMichael seconded. The vote was unanimous.

Resolution No. 4-2011 Local Services (LST) Tax Collector – Ms. McMichael noted that legislation has been passed that mandates which LST Tax Collector is to be used by the Township. Ms. McMichael made a motion to adopt Resolution No. 4-2011 appointing Keystone Collections Group of Pennsylvania to collect the East Whiteland Local Services Tax. Mr. Mott seconded the motion, with reservations. The vote was unanimous.

Resolution No. 5-2011 Appointment of Earned Income Tax Collector – Mr. Mott made a motion to adopt Resolution No. 5-2011 appointing Keystone Collections Group of Pennsylvania to collect the Earned Income Tax. He again expressed his reservations regarding this mandated change in tax collectors. Ms. McMichael seconded the motion and the vote was unanimous.

Resolution No. 6-2011 Appointment to Vacancy Board – Mr. Holmes explained the need for the Vacancy Board. Ms. McMichael made a motion to adopt Resolution No. 6-2011 appointing Dave Hesson to the Vacancy Board. Mr. Holmes seconded. The vote was in the majority. Mr. Mott abstained from the voting.

Resolution No. 7-2011 Appointment of Auditors – Ms. Woodman indicated four qualified firms responded to the Township's request for proposals and staff recommends Barbacane Thornton. Ms. McMichael made a motion to adopt Resolution 7-2011 appointing Barbacane Thornton as Township Auditor for fiscal year 2011. Mr. Mott seconded. The vote was unanimous.

Resolution No. 8-2011 Dedication of Roads – Mr. Mott made a motion to adopt Resolution No. 8-2011 specifying that the Township will accept roads for dedication only between April 1, 2011 and July 1, 2011. Ms. McMichael seconded. The vote was unanimous.

### **Banking**

Banks as Depositories for Township Funds – Ms. McMichael made a motion to authorize Citizens Bank, National Penn Bank, Meridian Bank, Pennsylvania Local Government Investment Trust (PLGIT), Penn Liberty Bank and First Niagara Bank as depositories for Township Funds. Mr. Mott seconded and the vote was unanimous.

Establish Amount of Surety Bond – Discussion ensued regarding the amount of the Surety Bond necessary for Ms. Woodman. She feels that her bond should be reduced and the bond for Mr. Lokken should remain at \$5,000,000. Ms. McMichael made a motion to table this discussion to the regular January meeting of the Board. Mr. Mott seconded and the vote was unanimous.

### **Establishment of 2011 Meeting Dates**

Mr. Holmes announced the Committee meeting dates for 2011 and pointed out that they are posted on the Township web site as well as on the bulletin board of the Municipal Building.

- a. The Board of Supervisors will meet at 7:00 p.m. on the second Wednesday of the month unless otherwise advertised. A public work session will be conducted at 6:00 p.m. prior to the regular meeting.
- b. The Board of Supervisors will hold Town Hall meetings on Wednesday, April 6<sup>th</sup>, August 3<sup>rd</sup> and November 2<sup>nd</sup>, 2011 at 7:00 p.m.
- c. The Environmental Advisory Council will meet at 7:00 p.m. on the first Thursday of the month unless otherwise advertised.
- d. The Historical Commission will meet at 7:30 p.m. on the second Tuesday of the month unless otherwise advertised.
- e. The Park and Recreation Board will meet at 7:00 p.m. on the third Wednesday of the month unless otherwise advertised.

- f. The Planning Commission will meet at 7:30 p.m. on the fourth Wednesday of the month unless otherwise advertised. A public work session will be conducted between 7:00 p.m. and 7:30 p.m. prior to the regular meeting.
- g. The Zoning Hearing Board will meet at 7:15 p.m. on the fourth Monday of the month unless otherwise advertised.

### **Announcements**

Mr. Holmes announced that the Board of Supervisors will hold a Business meeting on Wednesday, January 12, 2011 at 7:00 p.m. A Public Work Session will be held at 6:00 p.m. that evening.

There being no further business, Mr. Holmes made a motion to adjourn the meeting. Mr. Mott seconded, the vote was unanimous and the meeting adjourned at 7:45 p.m.

Respectfully submitted,

Mary Lou Knight  
Assistant Township Secretary