

EAST WHITELAND TOWNSHIP
REGULAR MEETING
January 12, 2011

Chair, William Holmes called the meeting to order at 7:05 p.m. Virginia McMichael, Vice Chair, Bereth Graeff, Township Solicitor, Terry Woodman, Township Manager, Eugene Dooley, Police Chief, William Steele, Public Works Director, and Mary Lou Knight, Assistant Township Secretary, were present. John Mott, Member, was unable to attend the meeting. There were two (2) people in the audience at the onset of the meeting.

Everyone recited the pledge of allegiance.

Ms. McMichael made a motion to approve the Minutes of the Regular Meeting of December 8, 2010, Mr. Holmes seconded and the vote was unanimous. Ms. McMichael made a motion to approve the Minutes of the January 3, 2011 Organizational Meeting, Mr. Holmes seconded and the vote was unanimous.

ANNOUNCEMENTS

Mr. Holmes made the following announcements:

- The Township Building will be closed Monday, January 17, 2011 in recognition of Martin Luther King, Jr. Day.
- Mr. Holmes read a letter from a resident, Joy Atwell, addressed to Bill Steele, Betty Jefferies and Tim Murray thanking them for the coordinated effort put forth in resolving the problem she had with her sewer a few days before Christmas. Mr. Murray responded within the hour. Ms. Atwell thanked everyone for their prompt service. On behalf of the Board, Mr. Holmes expressed his thanks as well for a job well done.

PUBLIC COMMENT

There was no public comment.

REPORTS AND COMMUNICATIONS FROM BOARDS, COMMISSIONS AND
TOWNSHIP OFFICIALS

There were no reports.

ACCEPTANCE OF THE TREASURER'S REPORT

Ms. Woodman summarized the Treasurer's Report. She informed the Board that the 2010 budget year was expected to end with a deficit of \$284,836. When Mr. Lokken closed the books for the end of the year, the deficit was \$260,932, which was \$23,904 better than was

shown in the budget. Ms. McMichael made a motion to accept the Treasurer's Report dated December 31, 2010. Mr. Holmes seconded and the vote was unanimous. The Treasurer's Report balance totals as of December 31, 2010 are as follows:

General Fund	\$ 3,449,720.53
Street Light Fund	8,106.65
Sewer Fund	3,009,188.37
Sewer Fund Reserve	5,490,254.86
Sewer Construction Fund	76.98
Park Development Fund	337,366.04
Capital Improvement Fund	2,353,260.90
Dare Fund	6,697.10
State Fund	2.59

APPROVAL OF THE PAYMENT OF BILLS AND PAYROLL

Mr. Holmes asked for clarification of a payment to EAP. Ms. Woodman indicated that the Employee Assistance Program was an insurance program. Ms. McMichael made a motion for approval of General Fund Voucher No. 2011-1G, Sewer Fund Voucher No. 2011-1S, and Payroll Fund Voucher Nos. 2010-26 and 2011-1. Mr. Holmes seconded and noted that a second check run was included in the motion. The vote was unanimous.

OLD BUSINESS

- a. Appointment of Jon Buzan as Chairman of the Environmental Advisory Council – Mr. Holmes pointed out that Chris Roe has recommended the appointment of Jon Buzan as Chairman of the EAC. On behalf of the Board, Mr. Holmes thanked Mr. Roe for his service as Chairman of the Council and indicated that his service will be commemorated with a plaque. Ms. McMichael spoke to the qualifications of Jon Buzan, stating that he is well qualified to take on the position. Ms. McMichael made a motion to appoint Jon Buzan as Chairman of the Environmental Advisory Council, Mr. Holmes seconded and the vote was unanimous.
- b. Reappointment of Sr. Consuelo Sparks to the Township's Historical Commission – Ms. McMichael made a motion to reappoint Sr. Consuelo Sparks to the Historical Commission for a five year term ending January 4, 2016. Ms. Holmes seconded and the vote was unanimous.
- c. Set the amount of the Treasurer's Bond at \$5,000,000 – Ms. Woodman spoke with Barbacane Thornton and asked their advice on what the amount of the Treasurer's Bond should be. They have recommended \$5,000,000. Discussion ensued. Ms. McMichael made a motion to set the amount of the Treasurer's Bond at \$5,000,000. Ms. Holmes seconded and the vote was unanimous.

NEW BUSINESS

- a. Advertise Public Hearing – Ms. McMichael made a motion to advertise a public hearing to be held on February 9, 2011 to consider an ordinance reducing the number of members of the Zoning Hearing Board from five to three.
- b. Extension of Time – Mainline Executive Campus – Mr. Holmes indicated that State Law has gone into effect which allows extensions of time to developers. The Board has always voted on these extensions; therefore, it will continue to do so. Ms. McMichael made a motion to grant an extension of time through July 2, 2013 to Mainline Executive Campus (O’Neill/Deerfield) for recording the final amended land development plan for buildings “B” and “C” and the posting of financial security for the office development proposed for the north side of Rt. 30 west of Rt. 401. (Plan approved July 9, 2008). Mr. Holmes seconded and the vote was unanimous.
- c. Extension of Time – Poplar Realty Investments, L.P. – Ms. McMichael made a motion to grant an extension of time through July 2, 2013 to Poplar Realty Investments, L.P. for recording the final subdivision and land development plan and posting of financial security for a 86,400 square foot office building on land at the southwest corner of the intersection of Old Lincoln Highway and Lancaster Avenue. (Plan approved August 13, 2008). Mr. Holmes seconded and the vote was unanimous.
- d. Extension of Time – Brandywine Operating Partnership, L.P. – Ms. McMichael made a motion to grant an extension of time through July 2, 2013 to Brandywine Operating Partnership, L.P. for recording the final land development plan and the posting of financial security for the office development proposed for 50 – 52 Swedesford Road. (Plan approved November 10, 2009). Mr. Holmes seconded and the vote was unanimous.
- e. Contract With the Chester County SPCA – Ms. McMichael inquired if the fee for this contract has been raised, and Mr. Lokken responded that it had not. Ms. McMichael made a motion to enter into a contract with the Chester County SPCA for Stray Boarding and Animal Protective Services, Mr. Holmes seconded and the vote was unanimous.
- f. 2011 Fee Schedule for East Whiteland Township – Ms. Woodman summarized the changes to the proposed fee schedule and indicated that this is the first update since 2007. The new schedule will be posted on the Township web site. Discussion ensued regarding the Township’s heavily used parks. Ms. Woodman stated that fees collected for park use are directed to clean-up by Township employees. Ms. McMichael made a motion to adopt the 2011 Fee Schedule for East Whiteland Township, Mr. Holmes seconded and the vote was unanimous.
- g. Award Contract for Purchase of Unleaded Gasoline - The request for bids was duly advertised in the Daily Local News on December 13, 2010 and December 20, 2010. Three bids were received and Mr. Steele indicated that Reilly and Sons, Inc. was the

lowest bidder. Ms. McMichael made a motion to award the contract for purchase of approximately 40,000 gallons of unleaded gasoline to Reilly and Sons, Inc. A copy of Mr. Steele's memo titled Unleaded Gasoline Bid Results dated January 10, 2011 shall be attached to the Minutes of this meeting. Mr. Holmes seconded and the vote was unanimous.

There being no further business, Ms. McMichael made a motion to adjourn the meeting. Mr. Holmes seconded. The vote was unanimous and the meeting adjourned at 7:25 p.m.

Respectfully submitted,

Mary Lou Knight
Assistant Township Secretary