

EAST WHITELAND TOWNSHIP  
2010 ORGANIZATIONAL MEETING  
January 4, 2010

Township officials present at the meeting were Virginia McMichael, Chairman of the Board *pro tem*, William Holmes, Vice Chairman of the Board *pro tem*, Terry Woodman, Township Manager, Eugene Dooley, Police Chief, George Lokken, Township Assistant Treasurer, and Mary Lou Knight, Assistant Township Secretary. There were approximately seven (7) people in the audience at the onset of the meeting.

**Swearing in of Board Member John Mott**

Ms. McMichael acknowledged John Mott and congratulated him on his re-election to the Board. The Honorable Ron Nagle administered the oath of office to Mr. Mott. He was given a hearty welcome from members of the audience.

The meeting was called to order by Virginia McMichael, chairman pro tem, at 7:05 p.m.

Everyone recited the Pledge of Allegiance.

**Public Comment** – Ms. McMichael called for public comment. There was none.

**Board Appointments**

Ms. McMichael made a motion to nominate William Holmes Chairman of the Board. Mr. Mott seconded and the vote was unanimous. Mr. Holmes thanked Ms. McMichael for her work as Chairman. He then took direction of the meeting.

Mr. Mott made a motion to appoint Virginia McMichael as Vice Chairman of the Board. Mr. Holmes seconded the motion. The vote was unanimous.

Mr. Mott made a motion to appoint William Holmes as Delegate to the State Convention. Ms. McMichael seconded and the vote was unanimous.

Mr. Mott made a motion to appointment William Holmes as representative to the East Whiteland Township Volunteer Fire Company. Ms. McMichael seconded. The vote was unanimous.

**Administrative Appointments**

Ms. McMichael made a motion to appoint Terry Woodman as Township Manager, Township Treasurer and Township Zoning Officer. Mr. Mott seconded. The vote was unanimous.

Mr. Mott made a motion to appoint George Lokken as Township Assistant Treasurer. Ms. McMichael seconded. The vote was unanimous.

Ms. McMichael made a motion to appoint Maureen Perri as Township Secretary and Mary Lou Knight as Assistant Township Secretary. Mr. Mott seconded. The vote was unanimous.

Ms. McMichael made a motion to appoint the law firm of Beatty Lincke as Township Solicitor. Mr. Mott seconded. The vote was unanimous.

Mr. Holmes indicated that the Township may investigate the qualifications of engineering firms other than Kohli and Associates and suggested the appointment of the current engineer could be as "interim". Ms. McMichael made a motion to appoint Kohli and Associates, Inc. as Township Engineer. Mr. Mott seconded. The vote was unanimous.

Mr. Mott made a motion to appoint the firm of McMahan and Associates as Township Traffic Engineer. Ms. McMichael seconded. The vote was unanimous.

### **Appointments to Boards and Commissions**

Mr. Mott made a motion to reappoint the following to the Environmental Advisory Council: Alice Presley for a one year term ending January 3, 2011; Virginia Pohlman for a three year term expiring January 7, 2013; Brough Richey for a two year term expiring January 2, 2012; and Gary Sheridan for a three year term expiring January 7, 2013. Ms. McMichael seconded and the vote was unanimous.

Mr. Mott made a motion to reappoint Peter Spengeman to the Historical Commission for a five year term ending January 5, 2015. Ms. McMichael seconded and the vote was unanimous. Mr. Holmes indicated that vacancies existed on the Historical Commission and encouraged residents to submit their applications.

Mr. Holmes indicated that three vacancies existed on the Park and Recreation Board, and he encouraged residents to apply for these positions.

Ms. McMichael made a motion to reappoint the following to the Planning Commission: Gregory Davis for a four year term ending January 6, 2014; Susan Drummond for a four year term ending January 6, 2014. Mr. Mott seconded and the vote was unanimous.

Mr. Mott made a motion to reappoint William Hughes to the Police Pension Board for a three year term ending January 7, 2013. Ms. McMichael seconded and the vote was unanimous.

Mr. Holmes made a motion to appoint William Wrabley to the Zoning Hearing Board for a five year term ending January 5, 2015. Ms. McMichael seconded. The vote was in the majority with Mr. Mott opposing.

Mr. Holmes pointed out that a vacancy existed on the Library Board, and he encouraged applications for this position.

Mr. Mott made a motion to reappoint Robert Sekola to the Uniform Construction Code Appeals Board for a five year term ending January 5, 2015. Ms. McMichael seconded and the vote was unanimous.

## **Resolutions**

Resolution No. 3 -2010 Emergency Services – Ms. McMichael made a motion to adopt Resolution No. 3-2010 and the Appendage to Resolution No. 3-2010 appointing East Whiteland Fire Company, Malvern Fire Company and Paoli Fire Company to provide fire protection, ambulance service and rescue service; East Whiteland Police Department to provide police service; and Medic 4 which is operated by the Malvern Fire Company to provide primary advance life support coverage. Mr. Mott seconded. The vote was unanimous.

Resolution No. 4-2010 Local Services (LST) Tax Collector – The Chair summarized the Resolution. Mr. Mott made a motion to adopt Resolution No. 4-2010 appointing Central Tax Bureau of Pennsylvania to collect the East Whiteland Local Services Tax. Ms. McMichael seconded the motion and the vote was unanimous.

Resolution No. 5-2010 Appointment of Earned Income Tax Collector – Mr. Holmes summarized the Resolution. Ms. McMichael made a motion to adopt Resolution No. 5-2010 appointing Central Tax Bureau of Pennsylvania to collect the Earned Income Tax. Mr. Mott seconded. The vote was unanimous.

Resolution No. 6-2010 Appointment to Vacancy Board – Mr. Holmes explained the need for the Vacancy Board. Ms. McMichael made a motion to adopt Resolution No. 6-2010 appointing Dave Hesson to the Vacancy Board. Mr. Holmes seconded. The vote was in the majority. Mr. Mott abstained from the voting.

Resolution No. 7-2010 Appointment of Auditors – Ms. McMichael made a motion to adopt Resolution 7-2010 appointing Barbacane Thornton as Township Auditor for fiscal year 2009. Mr. Mott seconded. The vote was unanimous.

Resolution No. 8-2010 Dedication of Roads – Ms. Holmes recapped the Resolution. Mr. Mott made a motion to adopt Resolution No. 8-2010 specifying that the Township will accept roads for dedication only between April 1, 2010 and July 1, 2010. Ms. McMichael seconded. The vote was unanimous.

## **Banking**

Banks as Depositories for Township Funds – Mr. Holmes indicated that he would like to add Penn Liberty to the list of banks as depositories for Township Funds. Ms. Woodman indicated that due to the FDIC's raised insurance level requirement, there would be no problem adding them to the list. Mr. Holmes made a motion to authorize Citizens Bank, National Penn Bank, Wachovia/Wells Fargo Bank, Pennsylvania Local Government Investment Trust (PLGIT), PNC Bank, Harleysville National Bank and Penn Liberty Bank as depositories for Township Funds. Ms. McMichael seconded and the vote was unanimous.

Establish Amount of Surety Bond – Mr. Mott made a motion to establish the amount of Surety Bond for Treasurer and Assistant Treasurer at \$5,000,000. Ms. McMichael seconded. The vote was unanimous.

### **Establishment of 2010 Meeting Dates**

Mr. Holmes announced the Committee meeting dates for 2010 and pointed out that they are posted on the Township web site as well as on the bulletin board of the Municipal Building.

- a. The Board of Supervisors will meet at 7:00 p.m. on the second Wednesday of the month unless otherwise advertised. A public work session will be conducted at 6:00 p.m. prior to the regular meeting.
- b. The Environmental Advisory Council will meet at 7:00 p.m. on the first Thursday of the month unless otherwise advertised.
- c. The Historical Commission will meet at 7:30 p.m. on the second Tuesday of the month unless otherwise advertised.
- d. The Park and Recreation Board will meet at 7:00 p.m. on the third Wednesday of the month unless otherwise advertised.
- e. The Planning Commission will meet at 7:30 p.m. on the fourth Wednesday of the month unless otherwise advertised. A public work session will be conducted between 7:00 p.m. and 7:30 p.m. prior to the regular meeting.
- f. The Zoning Hearing Board will meet at 7:15 p.m. on the fourth Monday of the month unless otherwise advertised.

### **Announcements**

Mr. Holmes announced that the Board of Supervisors will hold a Business meeting on Wednesday, January 13, 2010 at 7:00 p.m. A Public Work Session will be held at 6:00 p.m. that evening.

There being no further business, Mr. Holmes made a motion to adjourn the meeting. Mr. Mott seconded, the vote was unanimous and the meeting adjourned at 7:25 p.m.

Respectfully submitted,

Mary Lou Knight  
Assistant Township Secretary