

EAST WHITELAND TOWNSHIP
2009 ORGANIZATIONAL MEETING
January 5, 2009

Township officials present at the meeting were Virginia McMichael, Chairman of the Board *pro tem*, John Mott, Vice Chairman of the Board *pro tem*, William Holmes, Member of the Board, Terry Woodman, Township Manager, Eugene Dooley, Police Chief, Vicki Kushto, Township Solicitor, George Lokken, Assistant Township Treasurer, and Mary Lou Knight, Assistant Township Secretary. There were approximately two (2) people in the audience at the onset of the meeting.

Everyone recited the Pledge of Allegiance

The meeting was called to order by Virginia McMichael at 6:35 p.m.

Appointments

Mr. Holmes made a motion to nominate Virginia McMichael as Chairman of the Board. Mr. Mott seconded and the vote was unanimous.

Ms. McMichael made a motion to appoint William Holmes as Vice Chairman of the Board. Mr. Mott seconded the motion. The vote was unanimous.

Mr. Mott made a motion to appoint Terry Woodman as Township Manager, Township Treasurer and Township Zoning Officer. Mr. Holmes seconded. The vote was unanimous.

Mr. Holmes made a motion to appoint George Lokken as Assistant Township Treasurer. Ms. McMichael seconded. The vote was unanimous.

Ms. McMichael made a motion to appoint Maureen Perri as Township Secretary and Mary Lou Knight as Assistant Township Secretary. Mr. Mott seconded. The vote was unanimous.

Ms. McMichael made a motion to appoint the law firm of Beatty Lincke as Township Solicitor. Mr. Holmes seconded. The vote was unanimous.

Mr. Mott made a motion to appoint Kohli and Associates, Inc. as Township Engineer. Ms. McMichael seconded. The vote was unanimous.

Mr. Holmes made a motion to appoint CMX Engineering as Special Projects Engineer. Ms. Holmes indicated that CMX has expertise in obtaining grant monies for special projects. Ms. McMichael seconded the motion. The vote was in the majority with Mr. Mott abstaining. Discussion ensued.

Mr. Mott made a motion to appoint the firm of McMahan and Associates as Township Traffic Engineer. Mr. Holmes seconded. The vote was unanimous.

Mr. Mott made a motion to designate Virginia McMichael as the Delegate to the State Convention. Mr. Holmes seconded. The vote was unanimous. Discussion ensued, and Ms. Woodman indicated that attendance at the State Convention is open to all elected officials. The Township has only one vote thereby necessitating the appointment of a Delegate.

Mr. Mott made a motion to designate William Holmes as representative to the East Whiteland Township Volunteer Fire Association. Ms. McMichael seconded and the vote was unanimous.

Appointments to Boards and Commissions

Mr. Mott made a motion to reappoint Chris Roe to the Environmental Advisory Council for a two year term ending January 3, 2011. Mr. Holmes seconded and the vote was unanimous. The Chair stated that Roger Nehring was not interested in serving another term on the EAC.

Mr. Holmes made a motion to reappoint William Shipley and Caroline Melcher to the Historical Commission for four year terms ending January 7, 2013. Mr. Mott seconded and the vote was unanimous. Ms. McMichael indicated that vacancies existed on the Historical Commission and encouraged residents to submit their applications.

Mr. Holmes made a motion to reappoint Joe Rubino to the Joint Transportation Authority for a five year term ending January 6, 2014. Mr. Mott seconded. The vote was unanimous.

Mr. Mott made a motion to reappoint Gail Keyes and Harry Timney to the Park and Recreation Board for five year terms ending January 6, 2014. Mr. Holmes seconded and the vote was unanimous. Ms. McMichael stated that Mr. Cockerham was not interested in being reappointed to the Park and Recreation Board.

Mr. Holmes made a motion to appoint Sr. Maria Consuelo Sparks to the Planning Commission for a four year term ending January 7, 2013. Ms. McMichael seconded and the vote was in the majority. Mr. Mott opposed the appointment. Mr. Mott made a motion to reappoint Jeff Broadbelt to the Planning Commission for a three year term ending January 2, 2012. Mr. Holmes seconded and the vote was unanimous. Ms. McMichael made a motion to reappoint Debbie Abel to the Planning Commission for a two year term ending January 3, 2011. Mr. Mott seconded and the vote was unanimous.

Ms. McMichael made a motion to reappoint W. R. Smith to the Police Pension Board for a three year term ending January 2, 2012. Mr. Mott seconded and the vote was unanimous.

Mr. Mott made a motion to reappoint B. Swiggett to the Zoning Hearing Board for a five year term ending January 6, 2014. Ms. McMichael seconded. The vote was unanimous. With input from Glen Cockerham, discussion ensued regarding appointment of an additional alternate to the Zoning Hearing Board. Mr. Holmes made a motion to appoint William Wrabley as an alternate member to the Zoning Hearing Board for a three

year term ending January 2, 2012. Ms. McMichael seconded the motion and the vote was in the majority. Mr. Mott opposed the appointment.

Ms. McMichael made a motion to appoint Emily May to the Library Board for a three year term ending January 2, 2012. Mr. Mott seconded. The vote was unanimous.

Resolutions

Resolution No. 1 -2009 Emergency Services – Ms. McMichael recapped the Resolution. Mr. Mott made a motion to adopt Resolution No. 1-2009 and the Appendage to Resolution No. 1-2009 as it relates to emergency services. Mr. Holmes seconded. The vote was unanimous.

Resolution No. 2-2009 Local Services (LST) Tax Collector – Ms. McMichael summarized the Resolution. Mr. Mott made a motion to adopt Resolution No. 2-2009 appointing Central Tax Bureau of Pennsylvania to collect the East Whiteland Local Services Tax. Mr. Holmes seconded the motion and the vote was unanimous.

Resolution No. 3- 2009 Appointment of Earned Income Tax Collector – The Chair summarized the Resolution. Mr. Holmes made a motion to adopt Resolution No. 3-2009 appointing Central Tax Bureau of Pennsylvania to collect the Earned Income Tax. Mr. Mott seconded. The vote was unanimous.

Resolution No. 4-2009 Appointment to Vacancy Board – Ms. McMichael explained the need for the Vacancy Board. Mr. Holmes made a motion to adopt Resolution No. 4-2009 reappointing Robert Eshelman to the Vacancy Board. Ms. McMichael seconded and the vote was unanimous.

Resolution No. 5- 2009 Appointment of Auditors – Mr. Holmes made a motion to appoint Barbacane Thornton as Township Auditor. Ms. McMichael seconded. The vote was unanimous.

Resolution No. 6-2009 Dedication of Roads – Ms. McMichael recapped the Resolution and made a motion to adopt Resolution No. 6-2009 specifying that the Township will accept roads for dedication only between April 1, 2009 and July 1, 2009. Mr. Mott seconded. The vote was unanimous.

Banking

Banks as Depositories for Township Funds – Ms. McMichael described the need for the Township to deal with several banks. Mr. Holmes made a motion to authorize Citizens Bank, National Penn Bank, Wachovia/Wells Fargo Bank, Pennsylvania Local Government Investment Trust (PLGIT), PNC Bank and Harleysville National Bank as depositories for Township Funds. Mr. Mott seconded and the vote was unanimous.

Establish Amount of Surety Bond – Discussion ensued. Mr. Mott made a motion to establish the amount of Surety Bond for Treasurer and Assistant Treasurer at \$5,000,000. Mr. Holmes seconded. The vote was unanimous.

Ms. McMichael announced the Committee meeting dates for 2009 as follows:

- a. The Board of Supervisors will meet at 7:00 p.m. on the second Wednesday of the month unless otherwise advertised. A public work session will be conducted at 6:00 p.m. prior to the regular meeting.
- b. The Environmental Advisory Council will meet at 7:30 p.m. on the first Thursday of the month unless otherwise advertised.
- c. The Historical Commission will meet at 7:30 p.m. on the second Tuesday of the month unless otherwise advertised.
- d. The Park and Recreation Board will meet at 7:00 p.m. on the third Wednesday of the month unless otherwise advertised.
- e. The Planning Commission will meet at 7:30 p.m. on the fourth Wednesday of the month unless otherwise advertised. A public work session will be conducted between 7:00 p.m. and 7:30 p.m. prior to the regular meeting.
- f. The Zoning Hearing Board will meet at 7:15 p.m. on the fourth Monday of the month unless otherwise advertised.

Announcements

Ms. McMichael announced that the Board of Supervisors will hold a Business meeting on Wednesday, January 14, 2009 at 7:00 p.m. A Public Work Session will be held at 6:00 p.m. that evening.

Public Comment

Glen Cockerham was of the opinion that appointments to the Zoning Hearing Board must be made by Resolution. Ms. Woodman responded that the Township solicitor indicated that a motion by the Board is, in effect, a Resolution.

There being no further business, Ms. McMichael made a motion to adjourn the meeting. Mr. Mott seconded, the vote was unanimous and the meeting adjourned at 7:15 p.m.

Respectfully submitted,

Mary Lou Knight
Assistant Township Secretary