

**Board of Supervisors**  
**May 8, 2020**  
**Minutes Virtual Zoom Meeting**

**Board Members Present:** Scott Lambert, Chair; Rich Orlow, Vice-Chair; and Susan Drummond, Member.

**Staff Present:** John Nagel, Township Manager; Steve Brown, Zoning Officer; Donna Wikert, Board Secretary; and Joe McGrory, Solicitor

Mr. Lambert called the regular meeting to order at 7:05 P.M. Pledge of Allegiance

**Action:**

Mr. Lambert took a moment to thank all of East Whiteland and surrounding First Responders, John Nagel and East Whiteland Township Staff for keeping the Township running smoothly during this pandemic. He also extended a thank you to the residents for following the State and County orders despite the inconvenience keeping everyone safe. Mr. Nagel thanked the Board for being supportive to the staff during pandemic. Mr. Lambert acknowledged Eva Li from Malvern Hunt, she created a GoFundMe page for East Whiteland Police. Eva collected \$2,020, which was used to buy PPE type items. Many thanks to residents that donated and dropped off medical masks for our Essential Employees.

Mr. Lambert announced the retirement of Public Works Director, William Steele. Bill was with the Township for over 20 years, he was a true professional and we wish him the best.

**Board Briefings:**

Executive Session(s) were held on May 13 post meeting (to discuss real estate, personnel and legal matters); March 20 at 3:30pm (legal); April 3 at 12noon and April 23 at 10:30am (personnel); and April 30 at 1:30pm (personnel and real estate).

Mr. Nagel mentioned that there was a Executive session today at 6:00pm ( to meeting (to discuss real estate, personnel and legal matters).

**Board Motions & Resolutions:**

Motion to Advertise:

**Sewer Projects** – Conestoga Road and Planebrook Road.

Ms. Drummond made a motion to approve the advertisement for the Sewer Projects. Mr. Orlow seconded the motion; the motion was approved 3-0.

**2020 Paving Projects Advertise for Bids** - The Following is the list of the Roads to be paved in 2020.

Frazer Rd – from King Rd to Rt 352

College Ave – from Rt 352 to Frazer

Oak Glen Rd and Drive – all

Granville Rd – all

Kingston Circle – all

Elliston Circle – all

Oak Hill Circle – 850' from the south end of Summit towards Forest

King Circle – all

Mr. Orlow made a motion to approve the advertisement for the 2020 Paving Project. Ms. Drummond seconded the motion; the motion was approved 3-0.

### **Advertise the Ordinance amending the Declaration of Trust – Pension & OPEB**

Ms. Drummond made a motion to advertise the ordinance amending the Declaration of Trust for the Pension & OPEB. Mr. Orlow seconded the motion; the motion was approved 3-0.

### **Ratify Notice to Proceed - Valley Creek Tennis Court & Park Paving Projects**

Mr. Brown gave an update on these two projects. They already sent out for bid and are now being awarded. The Valley Creek project is being awarded to Nicholas Construction and the cost is \$44,000. This includes the tennis court project. The Park Paving project is being awarded to Advanced Paving and the cost is \$79,520. This includes milling and paving around Valley Creek park house and the pavilion and Down East park paving and basketball courts.

Mr. Orlow made a motion to ratify the Notice to proceed with the Valley Creek and Down East park project. Ms. Drummond seconded the motion; the motion was approved 3-0.

### **Accept Estimate of for Land Surveys from Hopkins & Scott for \$9,821 for Required Property Easements for Bracken Avenue portion of Planebrook Road Sewer Project.**

Ms. Drummond made a motion to accept the estimate provided by Hopkins & Scott. Mr. Orlow seconded the motion; the motion was approved 3-0.

### **Consider Canceling 2020 Summer Camp:**

Mr. Brown and Michelle Mariano-Fasano, Camp Director have been discussing whether to cancel camp for 2020. With the State being in the Red zone and no idea when it will be moving to Yellow they regretfully ask the Board to cancel camp for 2020. There has been discussion on having a virtual camp, but time constraints make it almost impossible. The Board will leave this open to possibly revisit later. Full refunds will be made to all camp registrants.

Mr. Orlow made a motion in light of the circumstances everywhere that we cancel the 2020 Summer Camp. Ms. Drummond seconded the motion; the motion passed 3-0.

**Consider Postponing or Canceling 2020 Summer Concert Series:**

Mr. Brown said same scenario no clear guidance on when the Governor will reopen the State, we regretfully feel we need to cancel, maybe we revisit in September.

Ms. Drummond made a motion to postpone the concert dates and revisit in September. Mr. Orlow seconded the motion; the motion was passed 3-0.

**Public Comment:**

Several emails came thru inquiring about Summer Camp and the Concerts in the Park. They were all addressed in the previous segment. Barbara Ann wanted to know if the Township was doing anything about the crowded trail and no one wearing masks. This is a county trail and we do not have authority over that trail. Barbara-Ann Thav had several questions, she wanted to know when will the township provide web conferencing capabilities to the boards and commissions so that they can continue their public meetings? Mr. Lambert explained that tonight is the first virtual meeting and after that we will look into the committees conducting meeting, there are rules to follow and he suggested to meet only if they had items that need prompt attention.

Another question, what is the latest with the Rubino Tract/Knickerbocker property and has the township considered offering to purchase the dense wooded portion along the creek to connect the township building to Valley Creek? Mr. Lambert said not sketch plans have been submitted to the Township. What is an update on Bishop Tube? There are no updates. What is an update on the completion of Uptown Worthington? Mr. Brown said last week we received a revised land development plan from the property owner and is being reviewed by our consultants and will be before the Planning Commission. What's up next from the Open Space committee? None of the boards or commission have met. They have received 2 draft chapters, they will be discussed at a public meeting in the future.

Carla Mudrey, a resident asked for an update on the conditional use hearings for the Billboards off premises signs. Mr. McGrory, Township solicitor said we are in communication with the applicant's attorney we have 3 tentative dates for the continuance hearing, June 22, 29 & 30. The law requires each application have 7 hours of testimony per application. Those hours are allocated within the first 100 days, the extension the Governor signed takes us to mid-July.

**1. Consent Agenda (Consider Board Action):**

- a) Approve Meeting Minutes from March 11, and March 19, 2020 (DW)
- b) Ratify Payment of Bills (CK): \$1,847,090.44 (Feb thru April 2020)
- c) Ratify Appointment of John Neild as Acting Public Works Director (JN)
- d) Ratify Promotion of Matt Cole to Firefighter & Emergency Medical Captain for Codes & Life Safety Department (JN)
- e) Ratify Hiring of Terry Bechtel as Full Time Firefighter Emergency Medical Technician for Codes & Life Safety Department (JN)

- f) Consider Extension of Time for Board to Render a Decision on the following:
  - i. Land Development Application of WaterWalk Hotel – extension to June 30, 2020 (SB)
- g) Ratify Purchase of Police Vehicle Replacement (2020 Ford F-150 4x4); COSTARS #25-117; \$32,887 (JN)
- h) Ratify Emergency Telework Policy (JN)
- i) Ratify Exoneration of Tax Liens – Selected Properties (Mobile Homes) (JN)
- j) Ratify action to permit Boucher & James to perform phase 2 environmental study on Balderston property - \$6380 (SB)
- k) Ratify action to permit ARRO to assist in the completion of the Land Water & Conservation Fund application for the Springridge and Balderston properties - \$6,200 (SB)
- l) Ratify action to permit Momenee, Inc. to assist in the completion of the Land Water & Conservation Fund application for the Springridge and Balderston properties - \$1,500 (SB)
- m) Ratify Police Firewall Replacement - All Covered Proposal - \$14,130 (JN)
- n) Accept GASB 75 (OPEB) Valuation - December 31, 2019 (JN)
- o) Ratify PECO Electric Agreement Expiring in July 2020 (JN)
- p) Accept Chester County Preservation Partnership Grant Award - Bacton Hill Park Phase I Improvement Project (\$100,000) (SB)
- q) Approve Fund Balance Assignments as of December 31, 2019 (JN)
- r) Ratify Extension of Discount Period for Township Real Estate Property to June 30, 2020 (JN)
- s) Ratify Action to Proceed Allowing AQUA to Complete Road Restoration Work on Frazer Road (from 352 to King Road, plus small portion of College Avenue) - (JN)
- t) Ratify action to permit ARRO to perform additional work to complete the Bacton Hill Park phase 1 engineering plan - \$3,481.75 (SB)

Mr. Orlow made a motion to accept the Consent Agenda as read by the Chair. Ms. Drummond seconded the motion; the motion was passed 3-0.

## **2. Meeting Adjournment – 8:00**

**Donna Wikert**  
**Board Secretary**