

EAST WHITELAND TOWNSHIP PARKS & RECREATION  
February 25, 2020  
MEETING MINUTES

1. Call to Order & Housekeeping – 7:00pm: (20 minutes)
  - a. Board in Attendance: Barbara-Ann Thav, Gail Keyes, Carol Rapp, Kristin Thomas, Chuck Barbera, Tim Phelps    Staff in Attendance: Steve Brown    Supervisors in Attendance: Scott Lambert
  - b. Board Unable to Attend: none
  - c. Approval of the December 3, 2019 meeting minutes (January 2020 meeting cancelled due to lack of quorum) – December 2019 minutes approved.
  - d. 2020 Meeting Dates and Locations – shared the 2020 schedule with the Board in person as well as by email.
  - e. New Board Member Update – there are two possible candidates interested. Interviews with the Township still need to occur.
  - f. Update from the Supervisor Meetings in January & February 2020:
    - i. Birch Road Park – removal of metal slide
    - ii. Friends of the Summer Stage 2020 – contribution & beer garden approved
    - iii. Bacton Hill Park - DCNR grant signature resolution & Chester County Parks & Open Space Preservation Department grant resolution for park construction approved
    - iv. Down East Park memorial playground – presentation given by Where Angels Play & construction assistance to Where Angels Play
    - v. 2020 Budget & Fee Increases – approval of pavilion updates
    - vi. New communication coordinator, Monique Williams – Kristin Thomas once again has volunteered to assist with the Township’s Facebook page so as to get it going again.
  - g. Election of 2020 Officers – motion approved to elect Barbara-Ann Thav as Chair, Carol Rapp as Vice Chair, and Kristin Thomas as Secretary.
2. Old Business:
  - a. Update on Projects and Sub-Committees (60 minutes)
    - i. Open Space Committee – Final proposals/chapters of plan being reviewed. Hoping to have final document to be ready by June 2020. Looking to bring Open Space and Parks & Rec boards together for review and discussion on land use and park system improvements. Parks & Rec has asked that the Open Space Committee publish their meeting notes on the Township’s Agenda Center on the website. Work from this will generate 4 ideas of a donation process for Parks & Rec.
    - ii. Down East Park – playground surface material discussion & potential review of initial design. Proposal for a Zip Venture by Burke (this is low to the ground for

small children). Surface to be engineered fiber under the swings and zip line and possibly rubberized under the play structure. Looking for accessible route to the play structure. The color will be Julia Bitto's favorite color. Goal is to open for June 6<sup>th</sup>, Julia's birthday.

- iii. Bacton Hill Park – phase 1 construction update – Grant application for \$100k due this Friday. NPDES Permit is for state storm water permit. Hope to receive this by the Fall. Work would be put out to bid over this coming Winter. Get items in the ground by 2021. Costs could increase to \$715k (updated labor, materials costs). Mom's Club is still willing to fundraise and will need playground rendering to assist with fundraising. Looking at a playground equipment company called Kompan who comes recommended by Natural Lands. Invite to March meeting. In April, we need to start thinking about the details - - the subcommittee (Barbara-Ann Thav, Gail Keyes, Kristin Thomas) to meet with Kompan to further discussions along.
  - iv. Sidley/Mill to Chester Valley Trail Connector – update – Supervisors have approved the Township in getting an RFP for this work.
  - v. Summer Camp 2020 – update – Right now we have 37 children registered. Advertising for counselors on Quad Job and Handshake as well as local schools and universities.
  - vi. Parks, Recreation & Open Space – plan update
  - vii. West Whiteland & Chester County Community Day – planning update – The event is scheduled for July 11 from 4-10pm. Steve Brown is attending planning meetings.
3. New Business: (20 minutes)
- a. Share example of new park website Barbara-Ann Thav shared new park website link for a new park in West Pikeland as a good example of community communication.
  - b. Other grant opportunities & timing for trail construction – did not discuss
4. Public Comment: (20 minutes) - Tom O'Neil, only resident in attendance, shared that there is another camp at Charlestown Elementary called Patriot Fun Camp that overlaps for two weeks with EWT camp.
5. Meeting Adjournment - Next meeting planned on Tuesday, March 24, 2020 –7pm start time. – Tim Phelps unable to attend the March meeting.

Meeting minutes compiled by Barbara-Ann Thav  
Minutes approved at the June 25, 2020 Parks & Rec Board Meeting