



EAST WHITELAND TOWNSHIP

THE HEART OF GREAT VALLEY

Board of Supervisors
January 7, 2019
2019 Organizational & Regular Meeting Agenda
6:00pm
(Revised 1/4/2019)

Organizational Meeting Agenda

1. Call to Order by Chairman (SD):

Pledge of Allegiance

Motion to Appoint:

2. Temporary Chair – Solicitor (Joseph McGrory)
3. Chair of the Board
4. Vice Chair of the Board

Board Liaisons to Volunteer Committee or Boards:

5. Planning Commission and Planning & Building Committee – Sue Drummond
6. Park & Recreation Board and Open Space Committee – Scott Lambert
7. Finance Committee & Pension Board Trustees – Rich Orlow

Administrative Appointments (Resolution 1-2019):

8. John Nagel, Township Manager & Treasurer
9. William Steele, Assistant Township Manager & Director of Public Works
10. Steve Brown, Assistant Township Manager, Director of Property & Recreation, Director of Codes & Life Safety, Zoning Officer and Flood Plain Administrator
11. Chris Yeager, Chief of Police & Open Records Officer (Police)
12. John Kopacz, Police Lieutenant
13. Cathy Kleponis, Finance Director and Assistant Township Treasurer
14. Zach Barner, Director of Planning & Development
15. Donna Wikert, Assistant to the Township Manager, Assistant Township Secretary, Open Records Officer (Civilian)
16. Stephen Miller, Deputy Director of Codes & Life Safety, Codes Division, Assistant Fire Marshal
17. Dan Kerrigan, Chief Fire Marshal & Emergency Management Coordinator
18. Matt Fink, Deputy Director of Codes & Life Safety, Fire & EMS Division
19. Roseann McGrath, Human Resources Consultant
20. Hamburg Rubin Mullin Maxwell & Lupin, Solicitor
21. ARRO Consulting, Civil Engineer
22. Pennoni, Wastewater Engineer

23. McMahon Associates, Transportation Engineer
24. Land Concepts, Landscape Architect
25. Campbell Durrant Beatty Palombo & Miller, Labor Attorney
26. Maillie, Certified Public Accounting Firm
27. All Covered, Information Technology Consultants
28. Keystone Municipal Services, Building Review & Inspection Consultants
29. Unruh Turner Burke & Frees, Zoning Hearing Board Solicitor

Appointments to Boards and Commissions (Resolution 2–2019):

30. Planning Commission – Deb Abel and Todd Asousa, January 2022
31. Zoning Hearing Board – Kathleen Laubenstein, Joe Samuel and Karen Milner, January 2021
32. Historical Commission – William Shipley, Sylvia Baker and Nancy Dore, January 2023
33. Park & Recreation Board – Gail Keyes, January 2023
34. Environmental Advisory Commission – Virginia Pohlman, Gary Sheridan and Deborah Watkins, January 2021
35. Open Space Committee – Tim Phelps, Chuck Barbera, Kelly Weinberg, Shaun Bollig and Joan Smallwood, January 2020
36. Malvern Borough Library Board – East Whiteland Representative
37. East Whiteland Township Volunteer Fire Association – John Nagel, January 2020

Other Township Appointments

38. Appointment of Emergency Services Providers (Resolution 3 –2019)
39. Appointment of Local Services Tax Collector Keystone Collection Group (Resolution 4–2019)
40. Appointment of Earned Income Tax Collector Keystone Collection Group (Resolution 5–2019)
41. Appointment of Vacancy Board Member – Victoria Damiani (Resolution 6–2019)

Other Reorganization Resolutions

42. Establish the months during which the Township will accept Road Dedication (Resolution 7–2019)
43. Consider adoption of 2019 Fee Schedule (Resolution 8-2019)
44. Appointment Of Alternate Delegate To Chester County Tax Collection Committee - Cathy Kleponis (Resolution 9-2019)
45. Naming Banks as Depositories for Township Funds (Resolution 10-2019):
 1. Key Bank
 2. Meridian Bank
 3. WSFS
 4. STIFEL
46. Establish Township Manager Compensation for 2019 (Resolution 11-2019)
47. Establish Amount of Surety Bond for Treasurer \$3,000,000 and Assistant Treasurer at \$2,500,000 (Resolution 12-2019)

48. Appointment of Authorized Drivers of Township Vehicles for 2019 (Resolution 13-2019)

49. Establish 2019 Meeting Dates & Holiday Schedule (Resolution 14-2019):

1. Board of Supervisors will meet at 7pm on the second Wednesday of the month unless otherwise advertised.
2. Environmental Advisory Council will meet at 7:30 pm on the first Thursday of the month unless otherwise advertised.
3. Historical Commission will meet at 7:30pm on the first Wednesday of the month unless otherwise advertised.
4. Park and Recreation Board will meet at 7pm on the fourth Tuesday of every month unless otherwise advertised.
5. Planning Commission will meet at 7pm on the fourth Wednesday of the month unless otherwise advertised. A public work session will be conducted between 6:30pm & 7pm prior to the regular meeting.
6. Zoning Hearing Board will meet at 7:15 pm on the fourth Monday of the month unless otherwise advertised.
7. Pension Board of Trustees will meet quarterly on the fourth Wednesday of the months of February, May, August and November at 4:00pm unless otherwise advertised.

Regular Meeting Agenda

1. Conditional Use Hearing:

- [2018-18-CU for “Distributed Antenna System”](#) (Crown Castle NG East, LLC) Conditional Use applications for 12 “node” installations within Township rights-of-way. The record has been closed on 11 of 12 installations, with the one (1) remaining application (2018-18-CU for EMP-053m1 at 21 Moores Road) having been left open in order to explore alternative locations in the vicinity. The Applicant has provided the Township with an extension of time (per MPC and FCC requirements) in order to render a decision. The “shot clock” has been extended until February 13, 2019.

2. Public Comment:

3. Announcements:

- The Board of Supervisors will hold a Business meeting on Wednesday, January 9, 2019 at 6:00 p.m.
- Conditional Use Hearing (#2) for [“Linden Hall”](#) by DeMarco Real Estate Holding, LLC will be held on Wednesday, January 30, 2019 at 7:00 p.m.

4. Adjournment

Future Public Meetings:

Historical Commission

January 2, 2019 at 7:30pm

Environmental Advisory Council

January 3, 2019 at 7:30pm

Board of Supervisors - Annual Reorganization

January 7, 2019 at 6:00pm

Board of Supervisors - Regular

January 9, 2019 at 7:00pm

Planning Commission

January 16, 2019 at 7:00pm

Park & Recreation Committee

January 22, 2019 at 7:00pm

Zoning Hearing Board

January 28, 2019 at 7:15pm

Open Space Plan Public Advisory Committee

TBD in January 2019